



Notice of Intent to Assign Tenancy

If you wish to assign your tenancy, please fill in this form completely and return it to our office. You will be required to pay an assignment fee in the amount of \$75.00 before the assignment can be initiated. For more information, please review our Sublet and Assignment Policies and Procedures online at www.towersrealty.ca/sublet.

Name(s) of tenant(s): _____

Address of rental unit: _____

Lease end date: _____ **Assignment start date:** _____

Reason for assignment _____

Towers Realty Group may provide my contact information to prospective applicants on request.

(Contact for showings: _____ Primary Phone #: _____)

Please list my Assignment and contact information on the Towers Realty Group website to help me find potential applicants.

Date: _____

I/we hereby advise that I/we wish to assign our tenancy obligations in accordance with the terms of the lease I/we hold with Towers Realty Group for the above noted rental unit.

I/we understand it is our responsibility to advertise and show the rental unit and that the Caretaker/Property Administrator is not responsible for the rental of my/our rental unit.

I/we understand that any applicant must be approved by Towers Realty Group and will be subject to the same minimum approval standards as any applicant seeking tenancy from Towers Realty Group.

I/we understand that if and when an applicant is approved, that I/we must attend the Towers Realty Group office to sign off of my/our lease in order that the approved applicant may sign on and assume the responsibilities thereunder in accordance with the Residential Tenancies Act.

Signature of tenant(s): _____

Please return this form and payment of \$75.00 assignment fee, in person to:

100-1420 Taylor Ave • Winnipeg, Manitoba • R3N 1Y6 • P: (204)956-2739 • F: (204)956-5620
www.towersrealty.ca